

## MUB MEETING MINUTES

August 25th, 2020

Attendees included: Ken Sabers, MUB President (by phone); Shawn Mechling, MUB member; Ron Waterland, MUB member; Rick Bush, Public Works Director; Daniel Ainslie, City Manager (by phone); Todd Youngberg, Water Superintendent; Fay Bueno, Finance Officer; Liz Wunderlich, City Engineer.

1. Meeting called to order by Ron Waterland at 7:30am.
2. a.) Mechling made a motion to approve the August agenda, second by Sabers. All approved.  
b.) Mechling made a motion to approve the July minutes, second by Sabers. All approved.
3. Bueno will send out claims.
4. City Finance Office Report- Bueno presented 2<sup>nd</sup> quarter financial report. Bush questioned the zeros in the water tap permits. Bueno stated she will look into it as it has not been taken from the permit fees in Caselle. Bush stated the sanitation is not taken either.
5. Customer Concerns- none
6. Water Superintendent Report- Youngberg stated he is getting used to system. He talked about a possible water leak ending up being an irrigation leak. Brewery is active and he is working with them. Meter will be ordered once meter size is finalized. Youngberg discussed well 4 blows sand into system when started. He stated repairs in the future to fix problem. Bush talked about documentation that this well can only be ran four months a year.
7. Public Works Director Report- Bush stated the water department is moving forward with SCADA. Youngberg went to Spearfish to get insight into startup. Mid-September, hydrant flushing will start. Meters will be used to account for water usage during this time. Bush discussed a new employee schedule which would eliminate overtime costs.
8. Public Hearings – none
9. Old Business – Motion made by Sabers to approve 2<sup>nd</sup> reading of regulation 2.03, second by Mechling. All approved.
10. New Business – Bush discussed Jack Pine Gypsies using construction meter to pull water from hydrant. He suggests moving forward with getting a service line to free up meter for availability of meter for intended use. He suggests moving forward with communication with organization for next year. Board agreed. Bush will make contact.
11. Other matters that may come before the MUB Board – none
12. Executive Session- none.

Sabers motioned to adjourn the meeting at 8:03 am, Mechling seconded and all approved.

The next meeting will be held on September 22nd at 7:30 am in the conference room at the Public Works Campus.

---

Ken Sabers, MUB President

Published one time at the total approximate cost of \$ \_\_\_\_\_